

Science & Engineering Magnet
Site-Based Decision-Making Committee
Meeting Minutes
September 20, 2023

The meeting was held in person virtually.

Attendees:

SBDM officers: Parthi Natarajan (SBDM Vice Chair), Alaina Livingston

SEM faculty: Mr. Palacios (principal), Mr. Gonzalez (teacher), Mr. Hoyle (teacher), Ms. Carver (teacher)

PTSA: Susan Bonsell, Kerry Salas (PTSA President), Martha Castellanos

Parents: Ana Davila, LiGuo Huang, Andrea Soto, Juliet Liye Zhu, Tyler Wright

1. Call to Order at 5:39 p.m.
2. The 2023-24 SBDM Annual Training presentation is updated and will be available beginning Sept 25th, 2023 (<https://www.dallasisd.org/Page/9078>). All SBDM Board members are required to take it.
3. VOLY completion for all parent volunteers, including SBDM officers (<https://dallasisd.voly.org/>)
4. An SBDM attendance form was announced (<http://tiny.cc/yx7evz>). All attendees (in-person and virtual) were asked to complete the form to indicate their participation in the meeting. The form completion will be a standard procedure at the beginning of each SBDM meeting going forward.
5. The final version of the 2023-24 CIP approved by the district – presented and explained by Dr. Palacios

covering the cost of the training sessions and travel expenses; (4) offering informational meetings to the parents on how they can support their students' academic growth. Focus on 3 subpopulation groups - African American students, female students, and emergent bilingual students.

(2) SEM graduates are college/career ready (district goal #5 in the CIP)

Achieved through: (1) summer camps, intervention programs, test prep (SAT, ACT, PSAT), and extracurricular activities; (2) applications allowing access to various college programs, offering resume-building tools, and tracking progress on the college applications, specifically for seniors; (3) purchase of SAT/PSAT materials to rectify any misconceptions in student thinking in preparation for the tests, especially this year, since SAT becomes virtual and adaptive; (4) STEM partnerships and internship (OPPTI - internship finder program).

(3) Improving student culture enhancing the instructional environment, 100% student participation in extracurricular activities and life on campus (district goal #6 in the CIP)

Achieved through: (1) strengthened relationships with business partners through events, speaker series, educational experiences, and enrichment opportunities; (2) promoting safe and collaborative culture by utilizing technologies, such as the Remind app, to foster communication with students/parents; (3) improving student performance and parent involvement through thematic meetings and incentivizing teachers' presence at student events; (4) utilizing the school counselor for required conversations with students; (5) having a designated faculty member on the SBDM team, Mr. Hoyle, participate in the CIP updates and reporting back to the teaching staff to keep the teachers in the loop on new developments; (6) improve parent participation through their volunteering on campus and by collecting their feedback through surveys.

(4) Increased recruitment efforts to ensure a large pool of high-quality applicants. Targets for the applicant mix - 68% for emergent bilingual or Hispanic students, 12% for African American,